

The Graduate School

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Graduate school has been described as a select community of scholars, faculty, and students dedicated to the extension of scholarship and the advancement of knowledge for the ultimate common good of mankind. The fields of intellectual and scholarly activity are numerous, and the student who contemplates graduate study should select one that offers a superior program in the chosen field. The student should study the accomplishments of the members of the graduate program faculty, the adequacy of the research facilities, and the appropriateness of the curricula. For many, the Graduate School of Washington State University will provide advantageous and attractive opportunities.

Prospective graduate students should prepare themselves adequately, both in the fundamental subject matter necessary for their advanced work and in the other branches of learning, in order to more intelligently fulfill their responsibilities of leadership and service to society.

In a graduate program, a student is required to complete appropriate advanced courses, to participate in seminars, and to make an original contribution to knowledge. At least one academic year of graduate study, or the equivalent, is necessary for the completion of a program leading to a master's degree. A doctoral degree is awarded in recognition of distinctive scholarship. The period of study for the doctoral degree is at least three years (six semesters) beyond the baccalaureate degree. Most advanced degree programs emphasize the preparation of students for careers as productive scholars, and accomplishments in research constitute an important part of the training. It is recognized also that those who earn advanced degrees often become the teachers in our institutions of learning. For this reason, many departments give special attention to the preparation of students for careers in the teaching profession.

Graduate students are subject to the usual procedures and regulations of the institution and to the Graduate School rules and procedures as outlined on the following pages and in the Graduate School Policies and Procedures.

The Graduate School facilitates advanced study and research with members of WSU faculty. Graduate instruction and research are carried on in most of the regularly organized departments. Programs of study leading to advanced degrees are under the governance of the Faculty Senate's Graduate Studies Committee.

The faculty involved in graduate education consists of the president of Washington State University, the deans of the various academic units, the chairs of the academic departments and programs in which advanced degree programs are offered, and other selected members of the faculty. Members of the faculty involved in graduate education have the responsibility of offering courses limited to graduate students, guiding graduate seminars, serving as thesis advisors and members of thesis committees, administering Graduate School examinations (master's, preliminary, and doctoral) and, occasionally serving as a member of the Graduate Studies Committee. Graduate students have opportunities for studying and working in a close professional relationship with these faculty members who have been selected because of their special competence and interest.

The overview below outlines the basic policies and procedures for the Graduate School at Washington State University; however it is not meant as a comprehensive discussion. Detailed policies and procedures may be found at <https://gradschool.wsu.edu/policies-procedures>.

Admission

Graduates of Washington State University and other colleges and universities whose degrees are recognized by this institution and who meet the requirements for graduate admission may be admitted to the Graduate School. For interpretations, inquiries should be directed to the dean of the Graduate School. Prospective graduate students who have established superior academic records and whose degree interests are compatible with the programs offered at Washington State University are invited to apply for admission to the Graduate School.

Students who consider entering the Graduate School should apply online from the Graduate School web-site at <https://gradschool.wsu.edu>. For admission to the Graduate School, Washington State University requires official transcripts from each of the following: (1) colleges or universities attended for any undergraduate course work; (2) colleges or universities from which any degrees have been granted or are expected; (3) colleges or universities showing graded graduate-level (including doctoral) course work taken after the bachelor's degree. Note: Students intending to request transfer credit for their program of study will need to submit official transcripts from colleges or universities showing such credit. Departments and programs are free to request additional transcripts as deemed appropriate. Official transcripts are those mailed directly to the Graduate School from the registrar of the institution attended. Complete credentials should be on file at least one month before registration. Transcripts from other institutions cannot be returned. Records of previous work at Washington State University need not be submitted.

In general, admission to the Graduate School on regular student status requires at least a B (3.00 on a 4.00 scale) cumulative grade point average for graded undergraduate work. Admission is to be on the basis of graduate study elsewhere when it has been accomplished in a recognized graduate school with at least a B (3.00) average in 12 or more semester hours of graded graduate work beyond the bachelor's degree. Provisional admission may be granted to those students recommended by a department whose average is below 3.00, provided their total record indicates a high probability of success.

Admission of a student from a foreign university may be approved by the dean of the Graduate School if the student presents a superior academic record, furnishes satisfactory evidence of adequate ability in English, and has sufficient financial resources.

Because of limitations within certain departments, it may be necessary to deny admission to some qualified applicants. Students who come to Washington State University before receiving the admission certificate do so at their own risk. The complete policies and procedures regarding admissions can be found at www.gradschool.wsu.edu.

Transfer of Graduate Credits

Appropriate graduate level credits (with a grade of B or higher) earned in other accredited graduate schools may be applied to a limited extent toward an advanced degree. The number of such hours is limited to no more than half the total graded course credits required by the program as listed on the Program of Study. Individual departments/programs may choose to limit transfer credits to an amount less than what is specified above. Use of WSU credit earned prior to formal admission to the Graduate School is restricted. For necessary interpretations, inquiries should be sent to the dean of the Graduate School.

Summer Session

Credit earned during summer session at Washington State University may be applied in the same manner and subject to the same rules and regulations as credit earned during fall and spring semesters.

In a number of departments there are unusually good opportunities for research during the summer months. Summer work in the College of Education is planned especially to meet the needs of teachers and administrators.

Graduate Work Through the WSU Global Campus

Credit earned in graduate-level courses taken online through the WSU Global Campus will be accepted on graduate student programs without limit, subject only to customary admission and program approvals.

No workshops, extension credits, or continuing education courses from other institutions, or credit earned by special examination may be used to meet advanced degree requirements.

Graduate Study by Seniors

Seniors who have at least a 3.00 grade point average in the last 60 hours of their undergraduate work at Washington State University may register for up to 6

semester hours of work in the Graduate School in excess of the number of hours required to complete the bachelor's degree. Graduate School approval is required at the time of registration. Only grades of B or higher may be applied toward an advanced degree. Work done by an undergraduate under other conditions may not be applied toward an advanced degree.

Seniors who wish to enroll in 500-level courses must obtain approval of the major advisor and the chair of the department or program in which the course is offered.

Select Graduate Admission Program

The SGA Program is to encourage outstanding undergraduate students with top academic records to remain at WSU for a graduate degree by (1) extending an early offer of admission and support to outstanding candidates, (2) removing financial and other costs associated with regular application, and (3) potentially reducing the total number of combined semesters required to complete the undergraduate/graduate degree (without reducing the credit requirements for either).

Registration

All degree-seeking graduate students must maintain continuous enrollment in the Graduate School, and register for each semester, excluding summer session, from the time of first enrollment until all requirements for the degree are completed. Continuous enrollment may be maintained through: 1) full-time enrollment, 2) part-time enrollment, 3) continuous doctoral status, or 4) approved leave of absence.

Degree-seeking students who fail to maintain continuous enrollment or official leave status for up to two consecutive semesters (excluding summer) must complete a re-enrollment form to re-enroll and will be assessed a fee. Re-enrollment requires departmental approval and is not guaranteed. Degree-seeking students who fail to reenroll after two consecutive semesters (excluding summer) will be dropped from the University. Students who want to be readmitted to the program will be required to reapply and pay an application fee. Readmission is not guaranteed.

Non-degree-seeking students who are not enrolled for up to four consecutive semesters (excluding summer) must complete a re-enrollment form and pay a reenrollment fee. Re-enrollment requires departmental approval and is not guaranteed. After four consecutive semesters (excluding summer) of non-enrollment, students will be dropped from the university. Students who want to be readmitted to the program will be required to reapply and pay an application fee. Readmission is not guaranteed.

Special Projects or Independent Study (600), Master's Research, Thesis, and/or Examination (700), Master's Independent Capstone Project and/or Examination (701), Master's Special Problems, Directed Study, and/or Examination (702), and Doctoral Research, Dissertation, and/or Examination (800) shall have as prerequisite degree-seeking or provisional student status in the Graduate School. The grades assigned for 700, 701, 702, and 800 credits will be S, U, X, I, or W. For students enrolled in these credits, the F grade is not available.

Registration Policy for Graduate Students Completing Degree Requirements

Graduate students must register for a minimum of two 700, 701, 702, or 800 credits during the semester or summer session in which they take their final examinations. Fall and spring semesters and summer session officially end at the time final grades are due in the Registrar's Office. Examinations are not normally scheduled between regular terms. However, students who have received special permission from the Graduate School to schedule final master's or doctoral oral examinations in the interim nonclass period must be enrolled in a minimum of two research credits in the previous semester.

Academic Standards

A student must earn a 3.00 grade point average for all course work (including all courses listed on the program and other graduate upper- and lower-division courses). No work of B- grade or less may be dropped from a program, nor can a course be repeated for a higher grade if the final grade is C or higher. Any course listed on the program in which a grade of C-, D, or F is earned must be repeated.

An 'I' grade for incomplete work for a course will be changed to an F grade if the work is not completed within one academic year following the semester in which the 'I' grade was assigned, unless a shorter time is specified by the instructor. All outstanding incomplete work (including grades of I, X, and blank/

no grade) must be completed and posted to the official transcript prior to the conferral of the degree.

Any graduate student who fails to maintain a cumulative grade point average of 3.00 or higher for all course work taken after more than one semester of graduate study, or who receives two or more U (unsatisfactory) grades for research/special project credits, will be dismissed from the University. Reinstatement of an academically deficient student may be considered only through a recommendation made by the chair of the major department to the dean of the Graduate School.

Requirements for a Graduate Degree

The Graduate School's graduation requirements for the completion of a graduate degree are those published in the Graduate School Policies and Procedures Manual in effect at the time of the student's initial admission as a regular or provisional graduate student. Departmental requirements for graduation are those in effect at the time the student files a program of study.

Subsequent changes in degree requirements of the Graduate School or in departmental requirements may be substituted at the option of the student upon approval by the master's or doctoral committee, the department chair, and the dean of the Graduate School.

If a student is dropped from the University for failure to maintain continuous enrollment, the graduation requirements of the Graduate School are those in effect at the time of readmission to the Graduate School.

Time Limit

The time limit for the use of graduate credits toward a graduate certificate and master's degree is six years from the beginning date of the earliest course applied toward the degree.

Work for the doctoral degree should be completed within three years of the date of the satisfactory completion of the preliminary examination, and within ten years of the earliest course applied toward the degree. At least four months must elapse between preliminary and final examinations for doctoral degrees.

Funding Your Education

Assistantships

One of the most common sources of funding is the graduate assistantship, which provides financial support to a graduate student who engages in teaching, research, and/or service. Graduate assistantships may include a tuition waiver, health insurance, and a monthly salary. The Graduate School website and Graduate School Policies and Procedures Manual should be consulted concerning qualifications, eligibility, and appointment procedures.

Departments and programs generally make assistantship offers during the admissions process; however, current students may be eligible for an assistantship in their program if funding is available. Students should contact their department chair and/or program director for more information about available assistantships in their program. Most offers of assistantship are made by April 15 for the following academic year. Washington State University subscribes to the following Resolution of the Council of Graduate Schools in the United States regarding scholars, fellows, trainees, and graduate assistants:

Acceptance of an offer of financial support (such as a graduate scholarship, fellowship, traineeship, or assistantship) for the next academic year by a prospective or enrolled graduate student completes an agreement that both student and graduate school expect to honor. In that context, conditions affecting such offers and their acceptance must be defined carefully and understood by all parties.

Students are under no obligation to respond to offers of financial support prior to April 15; earlier deadlines for acceptance of such offers violate the intent of this Resolution. In those instances in which a student accepts an offer before April 15, and subsequently desires to withdraw that acceptance, the student may submit in writing a resignation of the appointment at any time through April 15. However, an acceptance given or left in force after April 15 commits the student not to accept another offer without first obtaining a written release from the institution to which a commitment has been made. Similarly, an offer by an institution after April 15 is conditional on presentation by the student of the written release from any previously accepted offer. It is further agreed by the institutions and organization subscribing to the above Resolution that a copy of this Resolution should accompany every scholarship, fellowship, trainees, and assistantship offer. See <https://gradschool.wsu.edu/?s=student+finance>.

Scholarships and Awards

Each year graduate students of outstanding achievement are recognized with numerous awards, including the Achievement Rewards for College Scientists, AFW Graduate Student Awards, Graduate and Professional Student Awards, President's Award, and the GPSA Research Exposition. Students can learn more about these awards by visiting <https://gradschool.wsu.edu>. Students can also refer to the Office of Financial Services and their departments for scholarship opportunities.

Fellowships

Fellowships and traineeships vary considerably, each with its own set of guidelines and restrictions set by the funding agency. WSU offers fellowships and traineeships through the Graduate School and academic departments as well as other external agencies. Graduate fellows who meet all eligibility criteria will be appointed through their respective academic departments. Students can also refer to the Office of Grant and Research Development Informer website at <http://informer.ogrd.wsu.edu> to learn more about grant funding opportunities.

Internships

Internships can enhance students' future employment opportunities by providing relevant skills, workplace experience, and a network of business professionals in career fields. Students should work with faculty advisors to identify potential internship opportunities that fit within their program of study. Students who wish to participate in a fall or spring internship are required to meet the University's continuous enrollment policy by either enrolling in a minimum of two graduate credits, be in continuous doctoral status, or be approved for official internship leave. Please see the complete Internship Leave policy.

Degrees and Certificates Granted

--See Program Location Key and Degree Acronyms following this list.

Doctor of Philosophy, PhD

Agricultural Economics (P)
 American Studies (P)
 Animal Sciences (P)
 Anthropology (P)
 Biological and Agricultural Engineering (P)
 Biology (P)
 Business Administration
 Accounting (P)
 Finance (P)
 Hospitality and Tourism (P)
 Information Systems (P)
 Management (P)
 Marketing (P)
 Operations and Management Science (P)
 Chemical Engineering (P)
 Chemistry (P)
 Civil Engineering (P)
 Communication (P)
 Computer Science (P)
 Criminal Justice and Criminology (P)
 Crop Science (P)
 Economics (P)
 Education
 Counseling Psychology (P) (Program closed - in teach-out status)
 Cultural Studies and Social Thought in Ed. (P)
 Educational Leadership (P)
 Educational Psychology (P)
 Language, Literacy, and Technology (P)
 Mathematics and Science Education (P)
 Special Education (P)
 Electrical and Computer Engineering (P)
 Engineering Science (P)
 English (P)
 Entomology (P)

Environmental and Natural Resource Sciences (P)
 Food Science (P)
 Geology (P)
 History (P)
 Horticulture (P)
 Individual Interdisciplinary (P)
 Materials Science and Engineering (P)
 Mathematics (P)
 Mechanical Engineering (P)
 Molecular Biosciences (P)
 Molecular Plant Sciences (P)
 Neuroscience (P)
 Nursing (S)
 Nutrition and Exercise Physiology (S)
 Pharmaceutical Sciences (S)
 Physics (P)
 Plant Biology (P)
 Plant Pathology (P)
 Political Science (P)
 Prevention Science (P, S, V)
 Psychology
 Clinical (P)
 Experimental (P)
 Sociology (P)
 Soil Science (P)
 Veterinary Science
 Combined Anatomic and Pathological Residency (P)
 Combined Clinical Microbiology Residency (P)
 Immunology and Infectious Diseases (P)
 Integrative Physiology and Neuroscience (P)
 Veterinary Clinical Training Program (P)
 Zoology (P)

Master of Arts, MA

American Studies (P)
 Anthropology (P)
 Apparel, Merchandising, and Textiles (P)
 Communication (P)
 Criminal Justice & Criminology (P, S)
 Education
 Counseling (P) (Program closed - in teach-out status)
 Curriculum and Instruction (P, S, T, V)
 Educational Leadership (P, S)
 Educational Psychology (P)
 English Language Learners (P)
 Language, Literacy, and Technology Education (P)
 Special Education (P, V, G)
 Sport Management (P, G)
 English (P)
 Hispanic Studies (P)
 History (P, V)
 Interior Design (P)
 Music (P)
 Political Science (P)
 Sociology (P)
 Strategic Communication (G)

Master of Science, MS

Agriculture (G)
 Food Science and Management (G)
 Plant Health Management (G)
 Animal Sciences (P)
 Applied Economics (P)
 Biological and Agricultural Engineering (P)
 Biology (P)
 Chemical Engineering (P)
 Chemistry (P, T)
 Civil Engineering (P, T)
 Computer Engineering (P)
 Computer Science (P, T)

Computer Science - Vancouver
Coordinated Program in Dietetics, Nutrition, and Exercise Physiology (S)
Crop Science (P)
Electrical Engineering (P, T, V)
Engineering (P)
Entomology (P)
Environmental Engineering (P, T)
Environmental Science (P, T, V)
Food Science (P)
Geology (P)
Horticulture (P)
Landscape Architecture (P)
Materials Science and Engineering (P)
Mathematics (P)
Mechanical Engineering (P, T)
Mechanical Engineering - Vancouver
Molecular Biosciences (P)
Molecular Plant Sciences (P)
Natural Resource Sciences (P)
Neuroscience (P)
Nutrition and Exercise Physiology (S)
Pharmaceutical Sciences (S)
Physics (P)
Plant Biology (P)
Plant Pathology (P)
Prevention Science (P, S, V)
Psychology (P)
Software Engineering (G)
Soil Science (P)
Speech and Hearing Sciences (S)
Statistics (P)
Veterinary Science
 Combined Anatomic and Pathological Residency (P)
 Combined Clinical Microbiology Residency (P)
 Immunology and Infectious Diseases (P)
 Integrative Physiology and Neuroscience (P)
 Veterinary Clinical Training Program (P)

Specialized Graduate Degrees

Accounting, M.Acc. (P)
Architecture, M.Arch. (P)
Education Degrees
 Curriculum and Instruction, EdM (P)
 Curriculum and Instruction, EdD (P)
 Educational Leadership, EdM (P, S, T, V)
 Educational Leadership, EdD (P, S, T, V)
 Educational Psychology, EdM (P)
 English Language Learners, EdM (P, T, V)
 Language, Literacy, and Technology Education, EdM (P, T, V)
 Special Education, EdM (P, S, V, G)
 Teaching (elementary), MIT (P, S, T, V)
 Teaching (secondary), MIT (P, S, T, V)
Electrical Power Engineering, PSM (G)
Engineering & Technology Management, METM (G)
Master of Fine Arts, MFA (P)
Health Policy and Administration, MHPA (S)
Molecular Biosciences, PSM (G)
Nursing
 Advanced Population Health, DNP (S, V, T)
 Advanced Population Health, MN (S, T, V)
 Family Nurse Practitioner, DNP (S, V, T)
 Psychiatric/Mental Health Nurse Practitioner, DNP (S, V, T)
Public Affairs, MPA (V)

Professional Programs

Doctor of Pharmacy (S)
Doctor of Veterinary Medicine (P)
Master of Business Administration (P, T, V, G)

Certificates

Bioethics
Biotechnology Management
C-NSPIRE: Carbon and Nitrogen Systems Policy Oriented Integrate Research and Education
Constraints Management
Construction Project Management
Digital Humanities and Culture
Education Technology across the Curriculum
Educational Research Methods
Engineering Nanotechnology
English Language Learner
Family Nurse Practitioner
Global Justice and Security Studies
Global Justice and Security
Health Assistive Smart Environment Design
Logistics and Supply Chain Management
Manufacturing Leadership
Molecular Biosciences
Nuclear Materials
Nurse Educator
Nursing Leadership
Project Management
Protein Biotechnology
Psychiatric Mental Nurse Practitioner
Radiation Protection
Reproductive Biology
Six Sigma Quality Management
Sustainable Agriculture
Systems Engineering Management
Teaching English as a Foreign Language

--Program Location Key

(G) Global, Online
(P) Pullman
(S) Spokane
(T) Tri-Cities
(V) Vancouver

--Degree Acronyms

DNP=Doctor of Nursing Practice
EdD= Doctor of Education
EdM=Master of Education
MA=Master of Arts
MBA=Master of Business Administration
MAcc=Master of Accounting
MArch=Master of Architecture
METM=Master of Engineering & Technology Management
MFA=Master of Fine Arts
MHPA=Master of Health Policy and Administration
MIT=Master in Teaching
MN=Master of Nursing
MPA=Master of Public Affairs
MS=Master of Science
PhD=Doctor of Philosophy
PharmD=Doctor of Pharmacy
PSM=Professional Science Masters